

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
SEPTEMBER 27, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, September 27, 2016, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

CROSS COUNTRY MEETS NEAR ARTS CENTER

Mayor Seitz said Jasper High School wants permission to use City property near the arts center for cross country meets on September 27, October 1 and October 8, 2016.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to acknowledge Jasper High School's use of City property. Motion carried 3-0.

WAIVE FEE FOR SHELTER HOUSE

Mayor Seitz said he received a request to waive the rental fee for the use of the shelter house at Jaycee Park for the JHS German Exchange Program on October 16, 2016.

Because of the role the City plays in the program, a motion was made by Mayor Seitz and seconded by Timothy Bell to give permission and waive the fee. Motion carried 3-0.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on September 13, 2016. Thereafter, a motion was made by Timothy Bell and seconded by Nancy Eckerle to adopt the minutes. Motion carried 3-0.

HIGH WEED COMPLAINTS

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: Lisa White
Location: Leopold Street

Owner: Holly Smith
Location: 1336 Main Street

Owner: Hook SuperX
Location: Hoffman Road

Owner: Alison Brewer
Location: 963 Bartley

Owner: William and Darla Phillips
Location: 302 Third Avenue

Owner: Jeremy Foxen
Location: 2374 Mill Street

REPORTS

Fire Chief Kenneth Hochgesang said he distributed copies of the fuel and maintenance report.

Hochgesang reported that on Thursday they will be doing pump testing at Beaver Lake.

Mayor Seitz acknowledged receipt of the police activity report.

Mayor Seitz said drivers are not heeding to school buses especially near the middle school.

Mayor Seitz also acknowledged a letter that was sent to the Jasper Police Department from the secret service to commend the actions Police Officers Martin Loya, David Burger, Grant Goffinet and Brent Duncan took to apprehend the suspects in a credit card fraud ring.

Assistant Police Chief Nathan Schmitt said they received complaints about juveniles driving golf carts on the streets in some subdivisions. Golf carts are not allowed on City streets because the carts are not plated and these drivers were not

licensed. He hopes the citizens cease driving the carts because they are trying to avoid an accident and someone getting hurt.

Street Commissioner Jeffrey Theising said the street department will use the State's bid for purchasing road salt for \$71.50 per ton.

Theising reported that the street department treated mosquitoes four times this year.

At the May 10, 2016 meeting, Memorial Hospital and Health Care Center was given permission to extend the closing of the alley located west of MacArthur Street between 9th and 13th Streets until the end of September, 2016 for construction work at the hospital that was taking longer than anticipated because of inclement weather. City Engineer Chad Hurm reported that the alley will not be open at the end of this month. According to hospital officials, there will be a one week delay in opening the alley because they want to concrete the alley.

Hurm reported that the City's GIS technician created an electronic map with the downtown parking spaces and there will be a link to the City's website.

REMOVE TREES IN RIGHT-OF-WAY

Street Commissioner Jeffrey Theising asked permission to remove three trees that are in rights-of-way. He showed pictures of the various trees that need to be removed and the reasons why the removal is recommended.

The first tree is at 365 S. Truman Road. Theising said this is a dying walnut tree which sets on top of a steep hill in the right-of-way. He said he would rather remove the tree at our schedule rather than have to do it during a wind storm or at night. He will ask the electric department to assist with this removal. Truman Road between Andrew Lane and 5th Avenue will need to be closed for two-three hours during this removal.

Another tree is located at the entrance to Uebelhor Park by Pine Crest Drive. This is an ash tree which is dying. Park employee Rob Gutsell has looked at this tree and he does not feel this is Emerald Ash Bore related. Theising said the electric department will likely assist us in this removal.

The third tree is located in the right-of-way at 214 W. 7th Street. This tree was requested to be removed a couple of years ago. At that time, it was felt it had some years left. The top and trunk have continued to show signs of rotting. Due to the proximity to the house, this tree will likely need to be removed by a professional tree service and the stump ground out. The street will need to be closed when the tree is removed.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the removal of trees in rights-of-way at 365 S. Truman Road, at the entrance to Uebelhor Park by Pine Crest Drive, and at 214 W. 7th Street and close the roads. Motion carried 3-0.

BEET JUICE QUOTES

Street Commissioner Jeffrey Theising presented the following quotes for Geo-Melt 55, otherwise known as beet juice, that will be used for de-icing and snow fighting for the 2016-17 winter season.

Busler Enterprises	\$1.53 per delivered gallon
K-Tech Specialty Coatings	cannot meet specifications
Road Solutions	did not seek a quote from them because in the past the City did not have good delivery from them

Theising recommended accepting the quote from Busler Enterprises for \$1.53 per delivered gallon. Last year the City paid \$1.48 per gallon.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to accept the quote from Busler Enterprises for \$1.53 per delivered gallon. Motion carried 3-0.

JASPER ENGINES 5K

Lindsay Kennedy, representing Jasper Engines and Transmissions, asked to use certain City streets for the Jasper Engines 5K run/walk on October 16, 2016 with registration beginning at 7:00 a.m. and the race starting at 8:00 a.m. The route begins at the JET Power Drive facility, then uses 12th Avenue, St. Charles Street, S. Truman Road, W. Division Road, St. Charles Street, 12th Avenue, and Power Drive.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to accept the October 15th Jasper Engines 5K. Motion carried 3-0.

CONTRACTS FOR ASTRA PROJECT

City Attorney Renee Kabrick said the City of Jasper is the grantee for the Astra project and is serving as the pass-through agency. The Board needs to approve a contract between the City of Jasper and Indiana 15 Regional Planning Commission as grant administer and a contract as the CDBG sub-recipient. Before an invoice is paid for the Astra project, OCRA will forward funds to the City and Next Act Inc will forward the matching funds to the City.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to approve the agreement with Indiana 15 and the sub-recipient agreement. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Mayor Seitz and seconded by Nancy Eckerle to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:35 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 11th day of October, 2016.

**_____
Mayor Terry Seitz, Presiding Officer**

**Attest: _____
Juanita S. Boehm, Clerk-Treasurer**